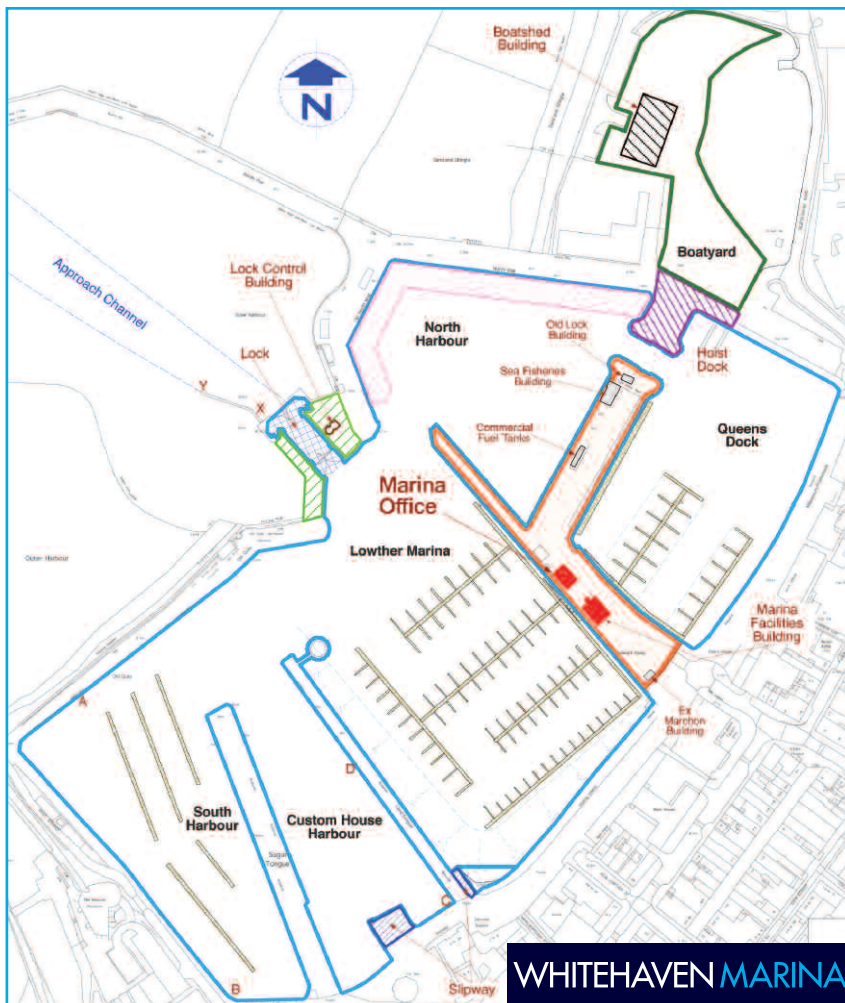


General Health & Safety continued...

- The following operations will not be permitted without first obtaining a work permit and submitting for approval a Risk Assessment and Method Statement:-
 - Welding, cutting or grinding
 - Spraying of any type of paint or material
 - Sand, grit, or slurry blasting
- All items of equipment used to build, maintain or repair vessels must be operated by competent and trained personnel and be in a safe acceptable working condition.
- All personnel must stay well clear, at least 15 metres from any boat lifting and moving machinery that is in operation, at the direction of Whitehaven Marina personnel.
- In the event the Fire Alarm sounds, all persons are to proceed to the Fire Assemble Point without delay.
- First Aid points are found at the Sealock and in the Marina Office.



WHITEHAVEN MARINA



GENERAL CONDITIONS & RULES

Health and Safety Information Booklet

Welcome to Whitehaven Marina

For your own Health & Safety and that of others, you are required to **read and retain this Information Booklet and observe all the conditions and rules** whilst you are on this site.

Should you have any questions concerning safety issues please contact the site operators on the number below:

01946 692435

Whitehaven Marina Limited, Marina Office, Bulwark Quay,
Whitehaven, Cumbria, CA28 7HW
Fax: 01946 691135 ▫ Email: enquiries@whitehavenmarina.co.uk
www.whitehavenmarina.co.uk

General Conditions and Rules Issue 1, June 2009



Summary of the General Conditions and Rules that apply throughout Whitehaven Marina and Boat Yard areas

Summary of the Conditions of the use of pontoons

- All visitors, contractors and agents must report and “sign in and out” at the Whitehaven Marina Reception, Bulwark Quay, Whitehaven.
- Skippers are to obey the instructions of the Lock Keeper and duty Dock Master at all times.
- All users of Whitehaven Harbour are to comply with the published Bye Laws.
- All persons that are not deemed as competent swimmers must wear a life jacket at all times whilst on the pontoons.
- Due to the exposed nature of the pontoons, all users must be aware that in certain weather conditions and as a result of passing ships, the pontoons may move in a violent manner.
- Extra care is to be taken in freezing and wet weather conditions as surfaces may be slippery. Suitable footwear must be worn at all times.
- No fishing or swimming is permitted from the site or the pontoons.
- All subcontractors and those working on vessels must hold current 3rd party liability insurance for a minimum of £5million.
- All personnel are to observe the safety signs displayed around the site.
- All hazardous waste, including batteries, full or empty anti-foul and paint tins, oil filters etc, are to be removed from the yard and marina and not to be deposited in the general waste bins.
- Use of electrical sockets is subject to prior permission.
- A set of boat keys must be deposited with Whitehaven Marina Office for use in an emergency.
- No unaccompanied or unsupervised children are allowed into the yard or marina areas and premises.
- All items, vehicles and equipment are stored on site strictly at the owner’s risk.
- No dogs are allowed within the boat yard area and only dogs on leads are to be allowed onto the pontoons.
- All general waste is to be disposed of in the bins provided.
- All vehicles must display the appropriate pass at all times. The speed limit for all areas is 5mph.

Conditions of the use of Boat Yard and open storage areas

- All work must be carried out by competent and trained personnel. Copies of Certificates, Permits and Insurances etc. must be made available for inspection by Whitehaven Marina members of staff on request.
- No persons or Company are permitted to bring into the Boat Yard, Bulwark Quay or marina areas any items of plant hired without prior written permission and terms agreed.

- The use of ladders will not be permitted as a repeated means of access to the deck of any vessel which measures 3.5 metres or more above ground level. Other forms of access such as steps or scaffold towers must be used over this height, the sitting of which is to be determined by Whitehaven Marina personnel. Requirements may be discussed with Whitehaven Marina personnel.
- Ladders, staging and such like that are considered unsafe or inappropriate for purpose will be removed.
- Ladders should be securely fastened to the boat.
- Areas around vessels must be kept safe and tidy at all times.
- Prior to the vessel departing the yard, the area beneath the boat is to be thoroughly cleaned, swept and waste appropriately disposed of.
- The moving of shores, cradle arms and other supporting structures is strictly forbidden.
- Only Whitehaven Marina personnel are authorised to operate the plant and equipment.
- Whitehaven Marina Limited recommends that masts are removed on long keeled boats for long term storage through times of possible inclement weather.
- Trailers and cradles should not be left without prior written permission. Terms and conditions apply.
- Sails and dodgers are to be removed from masts and booms whilst the vessel is ashore.
- Storage of gas or petrol aboard the boat whilst ashore is forbidden.
- No unauthorised person is permitted to enter the yard.

We do not encourage vessels ashore to be used for overnight accommodation. The following terms apply when vessels are used for this purpose

- Vessels ashore must not be used as permanent place of accommodation.
- Do not discharge any form of waste or foul water from the vessel.
- All seacocks are to be turned off whilst the vessel is ashore.
- No machinery should be operated whilst ashore i.e. engine or generators.
- Do not use cookers or any other form of naked flame.
- Do not allow children on the side or foredeck whilst the boat is ashore.
- Do not create any violent movements whilst the boat is ashore on its cradle or shores.
- Ensure that there are two means of escape out of the boat – i.e. access out through the forward hatch and through the main hatch.
- Boat owners will maintain security at all times by securing access gates after passing through.

General Health & Safety

- Attention is drawn to the Marina Projects Group Health & Safety Policy. A copy is available from the Marina Reception.
- All accidents or ‘near miss’ incidents are to be reported immediately to any Whitehaven Marina member of staff.
- If you see something that looks dangerous, please report it immediately to a member of the Whitehaven Marina staff.